

Committee:	Council
Date:	29 October 2009
Subject:	Decisions taken under Urgency Procedure by Portfolio Holders, Leader and Deputy Leader, and Use of Special Urgency Procedure
Responsible Officer:	Hugh Peart - Director of Legal and Governance Services
Portfolio Holder:	Councillor David Ashton - Leader and Portfolio Holder for Strategy, Partnership and Finance
Exempt:	No
Enclosures:	Appendix A - Decisions taken as a matter of urgency

SECTION 1 – Summary

This report sets out decisions taken under urgency procedure rules by Portfolio Holders, the Leader and Deputy Leader, and use of the special urgency procedure since the meeting of the Council on 9 July 2009.

FOR INFORMATION

SECTION 2 – Report

In accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of the Council's Constitution, any Executive decisions taken as a matter of urgency are to be reported to the next available meeting of the Council.

Appendix A sets out the details of those decisions taken as a matter of urgency since the Council meeting held on 9 July 2009.

In accordance with the Access to Information Procedure Rules set out in Part 4 of the Council's Constitution, the use of the Special Urgency procedure in relation to Executive decisions is to be reported quarterly to Council. The Special Urgency procedure has been used twice since the Council meeting on 9 July 2009. These were the key decisions relating to the London Authorities Mutual Limited and Approval to Award Framework Contract for the Supply and Installation of Park and Playground Equipment and Deliver the Playbuilder Scheme. These decisions were taken by the Leader of the Council at the Portfolio Holder Decision meeting on 7 July 2009 and the Deputy Leader of the Council at the Portfolio Holder Decision meeting on 27 August 2009 respectively.

SECTION 3 – Further Information

Options considered

As per the individual reports to the Leader, Deputy Leader and Portfolio Holder.

Consultation

Where appropriate, Ward Councillors, outside organisations and interested parties were consulted on individual reports considered by the Leader, Deputy Leader and Portfolio Holders.

Where decisions were deemed urgent, the agreement of the Chairman of the Overview and Scrutiny Committee or, in his absence, the Mayor was obtained that the decision would not be subject to the call-in procedure.

Financial Implications/Legal Implications/Equalities Impact/ Section 17 Crime and Disorder Act 1998 considerations

As per the individual reports to the Leader, Deputy Leader and Portfolio Holders.

SECTION 4 – Financial Implications

There are no financial implications.

Name: Narinder Heer	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 21 October 2009		

SECTION 5 – Contact Details and Background Papers

Contact: Miriam Wearing, Senior Democratic Services Officer, on 020 8424 1542.

The Council's Constitution, the Portfolio Holder Decision meeting minutes as well as all public reports and decision notices are available through the 'Council and Democracy' Page at www.harrow.gov.uk

Background Papers:

Council's Constitution/Individual Portfolio Holder Reports and Decision Notices/Portfolio Holder Decision meeting Minutes

The officer report considered by the Leader in respect of London Authorities Mutual Limited was exempt from inspection by the public by virtue of paragraph 5 of Part 1 of Schedule 12A to the Local Government Act 1972 as it contained information in respect of which a claim for legal professional privilege could be maintained in legal proceedings.

The appendices to the following reports were exempt from inspection by the public by virtue of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

Portfolio Holder/ Deputy Leader	Title	Exempt paragraph
Performance, Communication and Corporate Services	HaRP2 Programme Approval	3 – information relating to the financial or business affairs of any particular person (including the authority holding that information)
Performance, Communication and Corporate Services	Special Needs Transport Programme	3 – information relating to the financial or business affairs of any particular person (including the authority holding that information)
Performance, Communication and Corporate Services	Waste Management Programme – Extension of Scope to include Radio Frequency Identification (RFID) for Trade Waste	3 – information relating to the financial or business affairs of any particular person (including the authority holding that information)
Deputy Leader	Approval to Award Framework Contract for the Supply and Installation of Park and Playground Equipment and Deliver the Playbuilder Scheme	3 – information relating to the financial or business affairs of any particular person (including the authority holding that information)
Performance, Communication and Corporate Services	Learning and Development (Appendix A only)	3 – information relating to the financial or business affairs of any particular person (including the authority

		holding that information)
Schools and Children's Development	Admission to Year 11 for Pupil Where No School Place is Available	1 –information relating to any individual

APPENDIX A

Urgent Decisions

The following urgent decisions have been taken since Council on 9 July 2009.

Subject	Decision Maker (Portfolio Holder/ Leader/ Cabinet)	Reason for Urgency
London Authorities Mutual Limited (LAML)	Portfolio Holder Decision Meeting – Leader of the Council	The deadline by which to seek permission to appeal was 8 July 2009.
HaRP 2 Programme	Portfolio Holder Decision Meeting – Performance, Communication and Corporate Services Portfolio Holder	To meet the timescales laid out in the Full Business Case, work needed to begin immediately. Any delay in the schedule could potentially have had an impact on the benefits and business case.
Special Needs Transport Programme	Portfolio Holder Decision Meeting – Performance, Communication and Corporate Services Portfolio Holder	To meet the timescales laid out in the Full Business Case, work needed to begin immediately. Any delay in the schedule could potentially have had an impact on the benefits and business case.
Waste Management Programme	Portfolio Holder Decision Meeting – Performance, Communication and Corporate Services Portfolio Holder	To meet the timescales laid out in the Full Business Case, work needed to begin immediately. Any delay in the schedule could potentially have had an impact on the benefits and business case.
Sustainable Communities Act	Leader of the Council	The deadline for the submission of proposals under the Sustainable Communities Act was 31 st July 2009. The professional advice on the proposal was agreed on 27 July 2009 which precluded earlier notification of the intention to submit the proposal.
Changes to Grants Programme for 2010/11	Portfolio Holder Decision Meeting – Leader of the Council	Due to the need to launch the Grants Scheme for the coming year prior to the next Cabinet programmed for 17 September 2009.

Approval to Award Framework Contract for the Supply and Installation of Park and Playground Equipment and Deliver the Playbuilder Scheme	Portfolio Holder for Community and Cultural Services	Due to the nature of funding from the Department for Children, Schools and Families (DCSF
Admission to Year 11 for a Pupil Where No School Place Was Available	Portfolio Holder for Schools and Children's Development	In order to ensure that the student did not miss a further two weeks of school as the next meeting of the Education Admissions and Awards Advisory Panel was not until 30 September 2009.